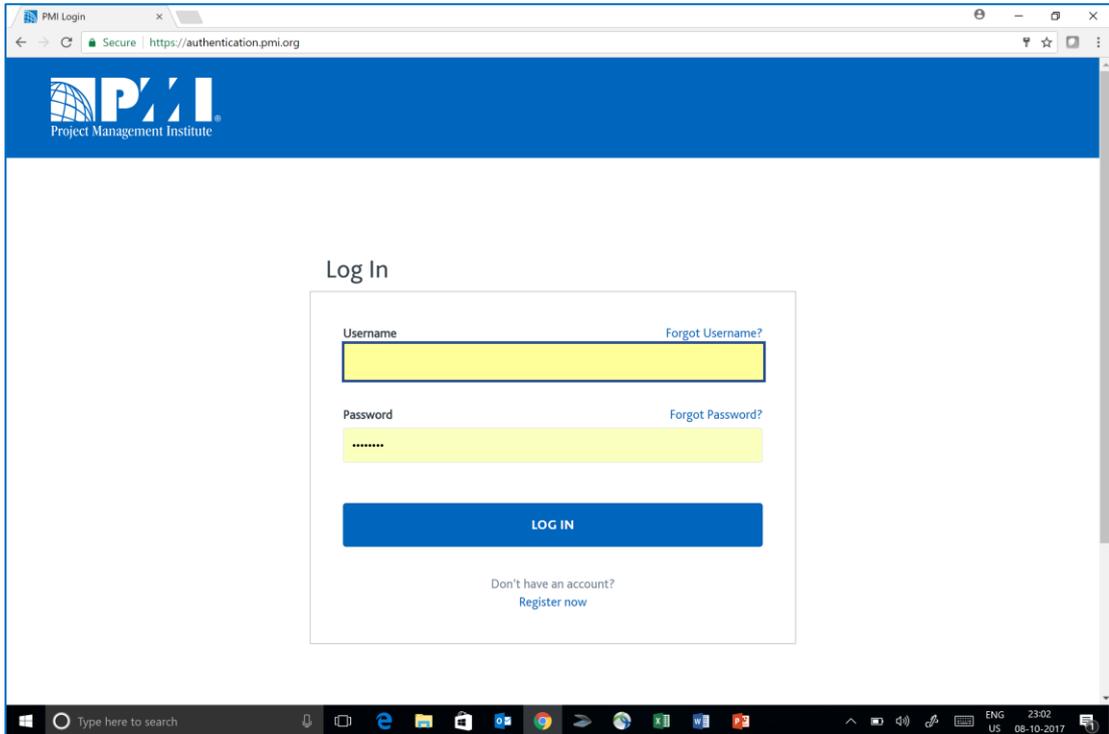
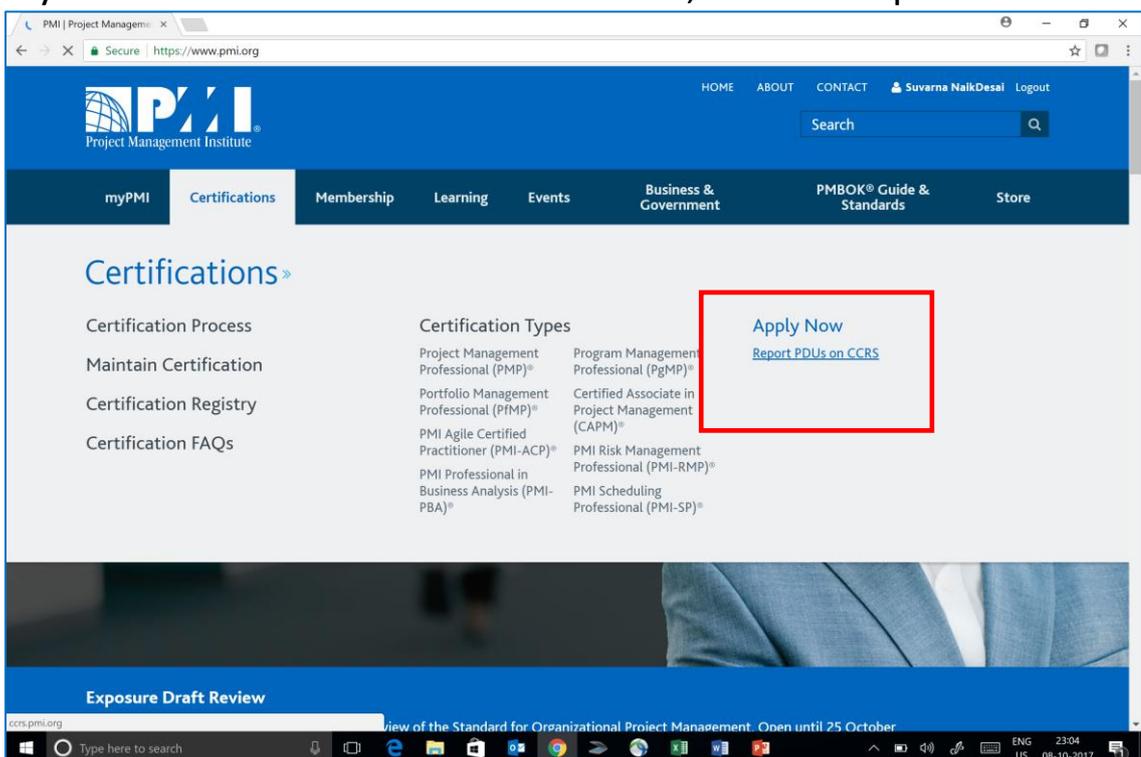


Steps to claim PDUs for PMRC18:

1. Login to [PMI portal](#) using your credentials:



2. Click on 'Certifications' tab and then click on 'report PDUs on CCRS'. You can also Report PDUs by clicking on myPMI>Dashboard>Certification status, click on Report PDUs.



3. Click on 'Report PDUs' tab on the left side Menu.

The screenshot shows the PMI Continuing Certification Requirements System dashboard. The left sidebar contains a menu with the following items: Dashboard, Report PDUs (highlighted with a red box), Claim History, Exam Analysis, Search Activities, Earn PDUs, and Handbooks & Guides. The main content area is titled 'Dashboard' and shows 'Activity as of 08 October 2017'. A large donut chart displays '0 PDUs remaining to renew'. Below the chart, a table lists education requirements for the cycle from 8 Oct 2015 to 7 Oct 2018:

Category	Requirement	Status
Education	35 minimum	
Technical	11.75	8 minimum ✓
Leadership	21.25	8 minimum ✓
Strategic & Business	10	8 minimum ✓

Additional information on the right includes: Credential: Suvarna NaikDesai, Status: In good standing, Earned: 365, Renewal Date: 365 Days until renewal, and a PDU summary table:

Required	Applied	Remaining
60	60	0

4. The following screen will be displayed. Now Under Education category, click on 'Course or Training'.

The screenshot shows the 'Report PDUs' page. The left sidebar is the same as in the previous screenshot. The main content area is titled 'Report PDUs' and shows the 'Education' category. Under 'Education', there are several options, with 'Course or Training' highlighted by a red box. The options are:

- Course or Training**: In person or virtual classes, formal education
- Organization Meetings**: Chapter, company, or professional meetings limited to 2 PDUs
- Online or Digital Media**: Pre-recorded Webinars, Podcasts, digital recordings
- Work as a Practitioner**: Working in a profession related to your certification
- Create Content**: Authoring books or articles, creating webinars
- Give a Presentation**: Preparing for and speaking or presenting

5. In Activity section enter code 'IN10072' and from the drop down select 'Project Management Regional Conference, India 2018'.

The screenshot shows the 'Course or Training' form in the PMI CCRS system. The user's profile is visible on the left, including their name 'Suvarna NaikDesai' and PMI ID '3121576'. The form fields are as follows:

- Provider:** A text input field with the placeholder 'Provider Name or ID' and a red error message 'Enter Provider Name or ID' below it.
- Activity:** A dropdown menu with 'IN10072' selected. The dropdown list is open, showing several activity options, with '(IN10072) Project Management Regional Conference, India 2018' highlighted.
- Description (optional):** A text input field.
- Date Started:** A date input field with the placeholder 'MM/DD/YYYY' and a red error message 'Enter Start Date' below it.
- Date Completed:** A date input field with the placeholder 'MM/DD/YYYY' and a red error message 'Enter End Date' below it.

6. With selection of Activity i.e. completion of step 5, Provider, Description, Contact Phone, Contact email and PDUs will be auto populated. Now enter start date and End date; in both fields enter 10 March 2018. Also, do not forget to rate the event.

7. Now check the box 'I agree this claim is accurate' and click on 'Submit' button to submit the PDU claim.

The screenshot shows a web browser window with the URL `/ccrs.pmi.org/claim/new/Class`. The page contains a form for submitting a PDU claim. The form has three input fields for contact information: "Contact Person (optional)", "Contact Phone (optional)" (with the value "01 610-356-4600"), and "Contact Email (optional)" (with the value "customercare@pmi.org"). Below these is a section titled "PDUs Claimed" which displays a table for "PMP®" with columns for "Technical", "Leadership", "Strategic", and "Total PDUs". The values are 2.25, 3.00, 1.75, and 7.00 respectively. At the bottom of the form, there is a checkbox labeled "I agree this claim is accurate." and a blue "Submit" button. A red rectangle highlights the checkbox and the "Submit" button. The browser's taskbar at the bottom shows the date and time as "ENG IN 15:06 19-03-2018".

	Technical	Leadership	Strategic	Total PDUs
PMP®	2.25	3.00	1.75	7.00

I agree this claim is accurate.

Submit

8. You will get a confirmation on your PDU claim is submitted.